

**EAST LIBERTY PARK COMMUNITY ORGANIZATION
BYLAWS**

ARTICLE I - NAME

Section 1: The name of this non-profit corporation is the East Liberty Park Community Organization (ELPCO).

Section 2: The street boundaries of ELPCO are 800 South to 1700 South, 700 East to 1300 East in Salt Lake City, Utah.

ARTICLE II - PURPOSE

ELPCO is an educational forum formed for the discussion of issues relevant to its residents. ELPCO is recognized by Salt Lake City as a community council and as a non-profit organization by the State of Utah and the United States government (through the Internal Revenue Service). ELPCO is organized to involve citizens in identifying issues, plans, and projects that enhance the beauty, safety, health, welfare, vibrancy, and human-scale character of all ELPCO area neighborhoods, businesses, and historical and natural resources. ELPCO provides leadership in the investigation of community needs; informing and communicating with agencies in an effort to protect and represent the interests of the community; and, working collaboratively with residents, community stakeholders and other organizations.

ARTICLE III - MEMBERSHIP

Section 1: Organization membership is open to the following individuals within the Organization's boundaries:

1. Residents age 18 and over, including renters, lessees and homeowners. A resident is defined as individuals maintaining their primary residence within the boundaries of ELPCO.
2. Property owners
3. Business owner or business owner's agent physically located with the Organization's boundaries
4. Sole or primary leaders or directors of nonprofits, educational institutions, and religious organizations located and operating within the boundaries of ELPCO are entitled to one vote per organization.

Section 2: An individual shall cease to be a member of the Organization if that person ceases to reside, own property, own a business, lead or direct an organization or institution, or serve as the owner's agent of a business within the Organization's boundaries.

Section 3: Each member, outlined above gets one vote. No multiple votes per person.

Section 4: In the situation of properties, businesses, or organizations with equal-share, multiple owners or directors who are all non-ELPCO residents, each property gets one vote decided by majority decision of equal-share owners or directors in attendance. Tie votes among the multiple owners or directors are recorded as an abstention.

Section 5: In the situation of properties, businesses, or organizations with equal-share multiple owners or directors who are a combination of ELPCO residents and non-ELPCO residents, the ELPCO residents retain their residential property vote, while the properties, businesses, or organizations also get one vote per entity decided by a majority vote of the non-ELPCO residents who equally govern it in attendance. Tie votes among the non-resident multiple owners or directors are recorded as an abstention.

Section 6: ELPCO shall not discriminate against individuals or groups on the basis of age, race, religion or creed, color of skin, gender or gender identity, sexual orientation, citizenship, physical or mental ability, national origin or ancestry, income, veteran status, or political affiliation. We welcome and accept everyone.

ARTICLE IV – MEETINGS

Section 1: All meetings are open to all members and interested visitors. Minutes shall be recorded at every general, committee, and executive board meeting. The names of all board members in attendance shall be entered into the minutes of every meeting. General meetings shall be held on the fourth Thursday of each month except November and December.

Section 2: The will of ELPCO shall be expressed by the voting members present at a general meeting.

Section 3: The October general meeting is designated as the Annual Meeting. Election of Officers will take place at the annual meeting.

Section 4: The quorum requirement for general meetings is a majority of the Board (5 members) and five (5) members.

Section 5: Motions presented at any general meeting shall be voted on at that general meeting except as follows: either Co-Chair or acting Chair may table any motion until the next regularly scheduled meeting.

Section 6: "Robert's Rules of Order" shall be used as the authority in all matters of parliamentary procedure, where applicable, and when they are not inconsistent with the bylaws or special rules of order of the Council.

Section 7: Meetings can be held in-person or online depending on the decision of the co-chairs and board. All rules and procedures for voting and representation for in-person meetings shall apply for online meetings.

ARTICLE V – OFFICERS AND BOARD OF DIRECTORS

Section 1: The officers of ELPCO shall be two co-chairs, a Secretary, and a Treasurer.

Section 2: The Board shall consist of the officers, the 9th and 9th Street Festival Director, and six elected neighborhood representatives, one each from Historic Gilmer Park (boundaries: 800 South, 1300 East, 1300 South and 1100 East), West Emerson (boundaries: 1300 South, 1000 East, 1700 South, and 700 East), East Emerson (boundaries: 1300 South, 1300 East, 1700 South, and 1000 East), and East Liberty Park neighborhoods (boundaries: 800 South, 1100 East, 1300 South and 700 East), West of East (boundaries: 900 South, 1200 East, 1100 East, 800 South), and 9th and 9th Business Liaison (boundaries: 9th and 9th Business District).

Section 3: The Board can contain up to two (2) At-Large officers who do not represent a neighborhood geography within ELPCO. The At-Large officers do not need to reside within ELPCO, but must have a residence, business, occupational, volunteer, or social connection to the ELPCO neighborhoods. At-Large officers are subject to the same elections, terms, and other requirements as officers elected from specific geographies,

Section 4: The Board can appoint people to non-officer positions (i.e., Communications Associate, Volunteer Organizer) based on their special skills and the needs of the board. These non-officer positions are not subject to the elections, terms, and other requirements as board officers.

Section 5: Following the expiration of their term as Co-Chair, the immediate past co-chair becomes a non-voting member of the Board for one year. Reference: ARTICLE VI, Section 2.

Section 6: In the event that an existing neighborhood representative board member is unable to carry out his/her term commitment to ELPCO, a new a representative will be identified and brought forth by the affected neighborhood. Vacancies on the Board shall be approved by a Board vote, and the replacement Board member is subject to a ratification vote by the majority of the voting members present at the next general meeting.

ARTICLE VI – ELECTIONS, TERMS AND TERM LIMITS

Section 1: Elections shall be held at the Annual Meeting in October.

Section 2: A term is two years (24 months). At the annual meeting in 2012, one year terms for one co-chair, secretary and two neighborhood representatives will be voted on with subsequent elections to occur in even numbered years, and two-year terms will be voted for the other co-chair, treasurer and two representatives with subsequent elections to occur in odd numbered years.

Section 3: The Festival Director is a position appointed by the Board and has no term limits. This position shall be reviewed by the board on even years. The Festival Director has full Board voting privileges. For removal, see ARTICLE VI, Section 5.

Section 4: Maximum consecutive number of terms for any Board member is three terms (6 years), except for the Festival Director as stated in Section 3. After three terms, a Board member may become eligible for a Board position after a one year hiatus.

Section 5: All board members are subject to removal by regular motion at one general meeting, to be voted on by the members present at the next general meeting. Removal requires a two-thirds (2/3) vote of the members present, by written ballot.

Section 6: In order to be eligible to be elected to an ELPCO Board position, a member must reside within the boundaries, and must have attended at least three (3) meetings within the past year.

ARTICLE VII – COMMITTEES

Section 1: The Board or the membership shall create permanent and ad hoc committees as necessary. Committee chairs shall be appointed by the Co-chairs. Committees and the Committee Chair are subject to ratification by the Board annually thereafter.

ARTICLE VIII – FINANCE

Section 1: Expenditures of \$100.00 or less must be authorized by three Board members. Expenditures from \$100.00 to \$500.00 must be authorized by the Board. Expenditures above \$500.00 must be authorized by a majority vote of the membership.

Section 2: The Board can authorize a special fund for use by the Festival Director for the purpose of operating the 9th and 9th Street Festival. The Festival Director can disburse those funds as is appropriate to successfully manage and operate the Festival without authorization of expenditure by the Board or general membership.

Section 3: A financial report will be presented quarterly in January, April, July and October. A separate financial report for the 9th and 9th Street Festival will be presented annually by the 9th and 9th Street Festival Director.

Section 4: Any successor organization to ELPCO, a 501c3 organization, shall also be a 501c3 organization.

ARTICLE IX - BYLAWS

Section 1: Changes to the Bylaws shall be by a vote of two-thirds of the ELPCO members present at the meeting considering such a change. Changes to Bylaws must be presented in the form of a motion and in writing. ELPCO shall not consider or vote on any change to the Bylaws until the next meeting after the initial introduction of such a change.